

54 Blechynden Street   
London W10 6RJ   
[www.acava.org](http://www.acava.org)

Project Assistant Application Form

|  |  |
| --- | --- |
| Full name |  |
| Address |  |
| Contact number |  |
| Email address |  |
| Instagram handle |  |
| Are you legally eligible for permanent employment in the UK? **Yes/No** | |
| Are any ACAVA trustees or employees personally known to you? **Yes/No** | |
| What is your earliest availability to take up a new position? | |
| How did you hear about this vacancy? | |

Application Questions

1. Please tell us about your practice (250 words max)
2. Please provide a carefully written response to the following question, using no more than one side of A4.

**With reference to the Job Description and Person Specification, reflecting on your personal and professional experience, why are you suitable for the role of Project Assistant and how would you positively impact the delivery of our public programmes?**

References

Please provide details of two referees, one of whom is your current or most recent employer (or key client if freelance). We will accept an academic reference(s) if you are currently a student. If you are shortlisted, your referees will be contacted prior to the interview.

**Referee 1**

|  |  |
| --- | --- |
| Name: | Relationship to you: |
| Address: | Contact number: |
| Email address: |  |

**Referee 2**

|  |  |
| --- | --- |
| Name: | Relationship to you: |
| Address: | Contact number: |
| Email address: |  |