

FAQs

Coronavirus related FAQs

What is ACAVA's Coronavirus Policy?

You can read our Coronavirus Policy [here](#) [1].

Is ACAVA's main office open?

We have temporarily closed our main office in order to protect our employees during the coronavirus pandemic.

Staff are working remotely, following the government's social distancing guidelines. We anticipate this will continue until the end of April 2020, at least.

Please note that our landlines are not currently in use, so please contact the relevant team via email: <https://www.acava.org/about/contacts> [2]

We are dealing with a high volume of enquiries. Please bear with us – we are doing everything we can to respond as quickly as possible.

ACAVA's public galleries and project spaces are also closed, and programmes suspended, until 1 May 2020, at least.

Is ACAVA planning to close studio buildings?

For the time being, all ACAVA studio buildings are open and artists are free to use their spaces, if they wish. We are closely monitoring government advice and we will review this policy on a daily basis. If there is any change, we will inform studio holders as soon as possible via our websites, social media and mailing lists.

Will ACAVA offer rent relief or deferral to studio holders in financial need?

We have recently established the ACAVA COVID-19 Hardship Fund to support ACAVA studio holders who are experiencing financial difficulty because of COVID-19. If you are a current ACAVA studio holder in any of our buildings then you are eligible to apply for this support. Please read our ACAVA COVID-19 Hardship Fund Guidance [here](#) [3].

How are studio building being managed during lockdown?

It is difficult for our property team to visit sites during this time, but we aim to have some cover for each building, especially where caretakers, site managers or other members of staff live nearby.

During this period, please be vigilant and help maintain security and general safety on site, should you visit your studio. If there is an emergency repair needed, please contact: **studios (at) acava (dot) org**.

Can I still apply for a studio?

Yes. Please send studio enquiries either via our website or by contacting **studios (at) acava (dot) org**.

We can't guarantee that we will be able to arrange viewings at the moment. However, we will keep your contact details and update you as soon as the situation changes.

General FAQs

FAQs

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How do I find out about available studios?

Visit the **Available Studios** section of our website: <https://www.acava.org/studios/available-studios> [4] or sign up to our **mailing**

list: <https://mailchi.mp/e4fe921bd64d/acava-subscribe-to-our-newsletter> [5]

How do I apply for an available studio?

The first step in applying for a studio is to attend a viewing. Contact our studio allocations team by email at **studios (at) acava (dot) org** or request a viewing via our website: <https://www.acava.org/studios/available-studios> [4]

After the viewing, if you are interested in the studio, please contact our studio allocations team, who will send you an application form.

How quickly can I expect to receive a response?

We aim to respond to all enquiries within two working days.

Does ACAVA have a waiting list for vacant studios?

No. We circulate information about currently available studios via our mailing list and via the listing on this website (see above).

Does ACAVA apply criteria when allocating studios?

Yes. We want our studios to be used by a diverse range of practitioners and practices and to provide opportunities for artists at all stages of their career. ACAVA's criteria are designed to ensure that our studio communities are vibrant, active, supportive and creative. In some studio settings, context specific criteria might apply.

What are ACAVA's criteria when allocating a studio?

ACAVA prioritises applications that meet one, or more, of the following criteria:

- Quality of work
- Ambition
- Emerging practitioners
- Artists working professionally
- Increasing participation in contemporary arts
- Public engagement
- Support the professional development of artists
- Socially engaged art practices
- International collaboration
- Underrepresented groups in the arts, including: BAME; LGBTQ; disabled or socio-economically disadvantaged artists
- Likely amount of time the space will be used

Decisions

ACAVA allocates studios based on published criteria and availability. Decisions are at the sole discretion of ACAVA staff. As we receive large numbers of applications for our studios, we are not able to discuss individual decisions with unsuccessful applicants.

Is it possible to licence a studio for short term use?

Sometimes, yes. ACAVA operates a few project spaces that are available to use for varying timescales. Visit the **Project Spaces** section of this website for further information.

Do I need to pay a deposit?

Yes, we require two months' deposit, plus a £50 key deposit for each single occupancy and a £50 administration fee. This is paid in addition to your first month's rent, which is calculated based on the date you move in.

What does the license fee include?

The licence fee covers only your studio space. Utilities (e.g. electricity) and a monthly membership

FAQs

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fee is extra. These charges are combined in a monthly direct debit.

Utilities are currently charged retrospectively at the end of the financial year. You are required to contribute towards power each month to offset against the final power bill.

ACAVA intends to introduce a different system for utilities recharging during 2020.

What are project spaces?

ACAVA offers a small number of studios for use as temporary project spaces. They are available for periods of up to one year.

Who can apply to use a project space?

Project spaces are available to anyone working the arts and culture sectors.

We encourage applications from artists, makers, designers, groups, curators, producers, organisations, galleries and social enterprises who are engaged in, or support, the contemporary arts or other cultural projects.

Where are project spaces located?

Many of our buildings have a project space but their availability varies constantly, so it is advisable to make an initial email enquiry by contacting the studio allocations team at: **studios (at) acava (dot) org**.

Are project spaces subsidised?

We cannot offer subsidy or funding for project spaces.

ACAVA members use of project spaces

Existing ACAVA members may apply to use project spaces for short periods of time at a subsidised rate, depending on availability.

How do I apply for a project space?

Please contact our studio allocations team by email at **studios (at) acava (dot) org**.

Contact ACAVA

Please visit our [Contacts](#) [6] page.

Source URL: <https://www.acava.org/faqs>

Links

- [1] <https://www.acava.org/acava-coronavirus-policy>
- [2] <https://www.acava.org/about/contacts>
- [3] <https://www.acava.org/acava-covid-19-hardship-fund-guidance>
- [4] <https://www.acava.org/studios/available-studios>
- [5] <https://mailchi.mp/e4fe921bd64d/acava-subscribe-to-our-newsletter>
- [6] <https://www.acava.org/contacts>